

Edwards-Knox Central School  
Board of Education  
Organizational Meeting  
July 9, 2019

The organizational meeting of the Edwards-Knox Central School Board of Education was called to order at 6:34 p.m. by District Clerk Brandi Graham on July 9, 2019 at the Edwards-Knox Central School.

The meeting opened with the Pledge of Allegiance.

Members of the Board of Education present were: Penny Allen, Lynn Coller, Jennifer Hotaling, Stacia Kroniser, Tom O'Brien, Bobbie Trudeau and Todd Wells. Also present were: Erin Woods, Amy Sykes, Lura Hughes, Nicole Ashley, Sherry White, Victoria Peabody and Brandi Graham.

**The Oath of Office was given to the newly elected board member, Todd Wells.**

Chairperson Pro-Tem Brandi Graham called for nominations for the office of Board of Education President.

Lynn Coller nominated Stacia Kroniser for the office of President. This was seconded by Jennifer Hotaling.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

Chairperson Pro-Tem Graham called for nominations for the office of Board of Education Vice-President. Tom O'Brien nominated Lynn Coller for the office of Vice-President. This was seconded by Jennifer Hotaling.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

**The newly elected President and Vice-President were given the Oath of Allegiance.**

President Stacia Kroniser assumed the chair of the meeting.

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Tom O'Brien to  
Annual        approve the annual organizational appointments and designations listed below:  
Organiz.  
Appts.        BOE Clerk: Brandi Graham  
District Treasurer - Glenda Morales-Hanley bonded for \$1,100,000  
Deputy District Treasurer - Erin E. Woods, bonded for \$1,100,000  
Purchasing Agent - Erin E. Woods  
Deputy Purchasing Agent - Glenda Morales-Hanley  
Tax Collector: Angela Gollinger - bonded for \$1,100,000  
Attendance Officer - Lura Hughes  
Chief Emergency Officer - Erin E. Woods  
Designated Education Official - Erin E. Woods  
School Pesticide Representative - Christopher Harris  
Chemical Hygiene Officer - Megan Hewlett  
Chief Financial Officer - Stacia Kroniser (BOE President)  
Reviewing Official (Child Nutrition Program) - Randy Collins  
Hearing Official (Child Nutrition Program) - Erin E. Woods  
Official Newspaper: Watertown Daily Times  
Official Depository: NBT Bank and Class Bank  
Check Signer: Erin E. Woods  
Alternate Check Signer: Amy Sykes, bonded for \$100,000  
Monthly Mtgs: 07/9/19, 08/13/19, 08/27/19\*, 09/10/19, 10/8/19, 11/12/19, 12/10/19,  
01/14/20, 01/28/20\*, 02/11/20, 02/25/20\*, 03/10/20, 03/24/20\*, 04/07/20, 04/20/20,

05/12/20, 06/9/20. (\* = if needed) Start Time: 6:00 P.M.

School Attorney: Ferrara Fiorenza, PC  
 Extracurricular Treasurer: Brandi Graham, bonded for \$100,000  
 Extracurricular Accounts Advisor: Brandi Graham  
 School External Auditors: Pinto, Mucenski & Watson - basic rate of \$12,500  
 Claims Auditor: Donna Collins @ a contractual amount of \$24/hr., bonded for \$100,000  
 School Lunch Signer-Verification Officer: Randy Collins  
 Records Management Officer: Erin E. Woods  
 Records Access Officer: Angela Gollinger  
 LEA AHERA Designees: Christopher Harris, Erin E. Woods  
 Payroll Officer: Erin E. Woods  
 Compliance Officer: Erin E. Woods  
 NYSSBA Voting Delegate: Two Board of Education Members  
 Legislative Liaison: One Board of Education Member  
 CSE Chairperson: Sherry White  
 Title II Coordinator: Sherry White  
 Title VI Coordinator: Erin E. Woods  
 Title IX Coordinator: Erin E. Woods  
 Screening Committee: School Physician, School Nurse, Psychologist,  
 Child's/Employee's Personal Physician, Child's/Employee's Advocate and Guidance  
 Personnel  
 CSE Committee:  
     Chairperson: Sherry White  
     Administrators: Amy Sykes or Lura Hughes  
     Psychologist: Sherry White  
     Special Education Teachers: Tracey Burke or Rob White or Kristin Tulip or  
     Brandie MacDonald or Monty Curtis or other Special Education Teacher  
     Speech: Kara McCurdy  
     Regular Education Teacher: Teacher involved with Student  
     Parent Members: Jamie Gotham  
     Guidance Counselor: Linda Alford or Samantha Deleel  
 Policy Committee: Two Board of Education Members  
 District Appeals Officer: Erin E. Woods  
 DASA Coordinators: Andrea Heller and Alternate: Sherry White  
 McKinney-Vento Coordinator: Andrea Heller  
 Audit Committee: Four Board of Education Members  
 SEA District Labor Management Team: Supt., Principals and two Board of Education  
 Members  
 SEA District Negotiations Team: Supt., Principal, Business Clerk, Business Manager,  
 and three Board of Education Members  
 Teachers' District Labor Management Team: Supt., Principals, and two Board of  
 Education Members  
 Teachers' Dist. Negotiations Team: Supt., Principal, Business Clerk, Business  
 Manager, and three Board of Education Members

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

Board President called for nominations of one Board of Education member to serve as the NYSSBA Voting Delegate and one Board of Education Member to serve as the Alternate Voting Delegate for the 2019/2020 school year. Stacia Kroniser nominated Lynn Coller, as the Voting Delegate and Lynn Coller nominated Tom O'Brien, as the Alternate Voting Delegate for the two Board of Education Members to serve as the NYSSBA Voting Delegates for the 2019/2020 school year. This was seconded by Bobbie Trudeau.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

Board President called for nominations to act as the Legislative Liaison and serve as the point of contact for advocacy issues as needed for the 2019-2020 school year. Bobbie Trudeau nominated Lynn Coller and Tom O'Brien for the Legislative Liaisons for the 2019-2020 school year. This was seconded by Jennifer Hotaling.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

Board President called for nominations of two Board of Education members to serve on the Policy Committee for the 2019/2020 school year. Stacia Kroniser nominated Jennifer Hotaling, and Penny Allen nominated Bobbie Trudeau, for the two Board of Education Members to serve on the Policy Committee for the 2019/2020 school year. This was seconded by Tom O'Brien.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

Board President called for nominations of four Board of Education members to serve on the Audit Committee for the 2019/2020 school year. Bobbie Trudeau nominated Penny Allen, Stacia Kroniser nominated Todd Wells, Penny Allen nominated Jennifer Hotaling and Penny Allen nominated Derek LaPoint for the four Board of Education Members to serve on the Audit Committee for the 2019/2020 school year. This was seconded by Lynn Coller.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

Board President called for nominations of two Board of Education members to serve on the SEA District Labor Management Team for the 2019/2020 school year. Penny Allen nominated Derek LaPoint and Bobbie Trudeau nominated Michael White for the for the two Board of Education Members to serve on the SEA District Labor Management Team for the 2019/2020 school year. This was seconded by Lynn Coller.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

Board President called for nominations of three Board of Education members to serve on the SEA District Negotiations Team for the 2019/2020 school year. Bobbie Trudeau nominated Jennifer Hotaling, Jennifer Hotaling nominated Bobbie Trudeau and Stacia Kroniser nominated Penny Allen for the for the three Board of Education Members to serve on the SEA District Negotiations Team for the 2019/2020 school year. This was seconded by Todd Wells.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

Board President called for nominations of two Board of Education members to serve on the Teacher's District Labor Management Team for the 2019/2020 school year. Penny Allen nominated Stacia Kroniser and Bobbie Trudeau nominated Penny Allen for the for the two Board of Education Members to serve on the Teacher's District Labor Management Team for the 2019/2020 school year. This was seconded by Lynn Coller.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

Board President called for nominations of three Board of Education members to serve on the Teacher’s District Negotiations Team for the 2019/2020 school year. Penny Allen nominated Derek LaPoint, Bobbie Trudeau nominated Michael White and Jennifer Hotaling nominated Stacia Kroniser for the for the three Board of Education Members to serve on the Teachers’ District Negotiations Team for the 2019/2020 school year. This was seconded by Lynn Collier.

Allen - Yes	Collier - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

**The Oath of Allegiance was administered to the Superintendent, Board Clerk, District Treasurer, Tax Collector, Internal Claims Auditor and Attendance Officer (7/10/19).**

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Tom O’Brien to approve Annual the annual organizational authorizations as listed below:  
Organiz.  
Auths

- Petty Cash Admin. - Sherry Shattuck @ \$100
- Payment of Utilities, Insurance and Mailings - Glenda Morales-Hanley, Erin E. Woods
- Borrow, Invest & Accept Funds - Glenda Morales-Hanley, Erin E. Woods
- Budget Transfers - Erin E. Woods
- Tuition Rate - Not accepting tuition students
- Mileage Rate - IRS rate per mile (currently 58 cents per mile)
- Substitute Pay Rates -
  - Certified Teacher or B.A. Degree: \$110/day
  - Retired Certified Teacher: \$120/day
  - Uncertified Teacher: \$95/day
  - Certified Teacher Assistant: \$88/day
  - Uncertified Teacher Assistant: \$83/day
  - Bus Driver (regular runs) - \$36/trip (\$18/hr)
  - Bus Driver of all special runs including spec. ed. - \$13.25/hr
  - Bus Monitors - \$11.10/hr and \$11.80/hr as of 12/31/19
  - Custodial: \$11.10/hr and \$11.80/hr as of 12/31/19
  - After 3 Months Custodial Substitute or Custodial Summer Help: \$1.00 Over Minimum Wage
  - After 1 Year Custodial Substitute or Custodial Summer Help: \$2.00 Over Minimum Wage
  - After 2 Years Custodial Substitute or Custodial Summer Help: \$3.00 Over Minimum Wage
  - Clerical (8 hour day): \$85/day or \$42.50 half-day and \$88.50/day or \$44.25 half-day as of 12/31/19
  - Cafeteria: \$11.10/hr and \$11.80/hr as of 12/31/19
  - Tutoring Rate: \$30/hr
  - RN: \$110/day
  - All other employees hired on a substitute basis - \$11.10/hr and \$11.80/hr as of 12/31/19
- Professional Development of all Employees within Budget - Erin E. Woods
- Personnel Employment - Erin E. Woods
- Execute BOCES Contracts - Erin E. Woods
- Purchase and Consult Professional Services (as needed to carry out the responsibilities of the Board, Superintendent and the mission of the School District - Erin E. Woods
- Apply Grants in Aid (State and Federal as appropriate) - Erin E. Woods

Allen - Yes	Collier - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

**Public Participation:**

Mrs. Sykes introduced Victoria Peabody, 5-8 School Counselor candidate. Ms. Peabody stated that she is a St. Lawrence University graduate and has experience in coaching, dance, competitive cheer and marching band. Ms. Peabody noted her excitement to begin working with grade 5-8 students.

**Board Member Discussion Items:**

Ms. Woods introduced Nicole Ashley of SLL BOCES who will be filling in for Mrs. Glenda Morales-Hanley in her absence. Mrs. Rebeca Phillips of SLL BOCES will also working with the district in Mrs. Morales-Hanley’s absence.  
Mr. O’Brien asked questions pertaining to the Coaching Handbook.  
Ms. Woods presented a NYSSBA Board Achievement Award-Level 1 to Mrs. Hotaling for her continued participation in various NYSSBA training activities.

RESOLUTION: A motion was made by Penny Allen, seconded by Jennifer Hotaling to approve Minutes the minutes of June 11, 2019 and June 27, 2019.  
6/11/19  
6/27/19

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

**The Board reviewed the warrants on file in the business office, recommended for payment by the Claims Auditor and asked clarification questions regarding the payments.**

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O’Brien to accept the Claims Auditor Reports Auditor reports dated June 19, 2019 and June 28, 2019, as presented and on file in the business office.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

**The Board reviewed the extracurricular quarterly report on file in the district office and asked clarification questions regarding the payments.**

RESOLUTION: A motion was made by Lynn Coller, seconded by Bobbie Trudeau to approve NYSSBA 2019-20 and accept the continued membership with the New York State School Boards Association for the 2019-2020 school year, as presented and on file in the business office.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Tom O’Brien, seconded by Penny Allen BE IT BOCES Coop Purch. 2019-20 RESOLVED that the Edwards-Knox Central School District Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2019-2020 school year.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Tom O’Brien, Whereas, Delegate Dist. Empl. Comp Plan the Edwards-Knox Central School District is a participant in the St. Lawrence-Lewis Counties School District Employees Worker’s compensation Plan: and Whereas, Section IV of the Municipal Cooperative Agreement directs this School District Worker’s to select the Superintendent or a designee to serve on the Plan’s Board of Directors, be it RESOLVED, that the Board of Education hereby designates Glenda Morales-Hanley to serve as the School District’s representative on the Plan’s Board of Directors: and RESOLVED FURTHER, that the Board of Education hereby designates Erin Woods, Superintendent of Schools, to serve as an alternate district representative on the Plan’s Board of Directors should the district’s representative not be able to attend a Board of Directors Meeting.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Tom O'Brien, Whereas, Delegate the Edwards-Knox Central School District is a participant in the St. Lawrence-Lewis Dist. Counties School District Employees Medical Plan: and Whereas, Section IV of the Empl. Municipal Cooperative Agreement directs this School District to select the Medical Superintendent or a designee to serve on the Plan's Board of Directors, be it Plan RESOLVED, that the Board of Education hereby designates Glenda Morales-Hanley to serve as the School District's representative on the Plan's Board of Directors: and RESOLVED FURTHER, that the Board of Education hereby designates Erin Woods, Superintendent of Schools, to serve as an alternate district representative on the Plan's Board of Directors should the district's representative not be able to attend a Board of Directors Meeting.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Penny Allen, seconded by Jennifer Hotaling, ACA WHEREAS, the Edwards-Knox Central School District provides health insurance to Establish it's eligible employees through the SLL Counties School District Employees Medical Standard Plan Health Insurance Consortium which is a self-insured municipal cooperative Measurement health benefit plan operating pursuant to Article 47 of the New York State Insurance Standard Laws and Article 5-G of the New York State General Municipal Law, pursuant to the Admin. & current Municipal Cooperative Agreement, and Standard WHEREAS, the Patient Protection and Affordable Care Act (ACA) was signed into law Stability on March 23, 2010; and Periods

WHEREAS, the Edwards-Knox Central School District provides health insurance to its eligible employees through the SLL Counties School District Employees Medical Plan Health Insurance Consortium which is a self-insured municipal cooperative health benefit plan operating pursuant to Article 47 of the NYS Insurance Laws and Article 5-G of the New York State General Municipal Law, pursuant to the current Municipal Cooperative Agreement; and

WHEREAS, the Patient Protection and Affordable Care Act (ACA) was signed into law on March 23, 2010; and

WHEREAS, Edwards-Knox Central School District is considered an Applicable Large Employer (ALE) as defined by the ACA subject to compliance with the added Section 4980H Shared Responsibility for Employers Regarding Health Care Coverage to Title 26 of the United States Code, the Internal Revenue Code (Section 4980H), and to offer coverage under the aforementioned health insurance plan to eligible full-time employees as defined by the ACA; and

WHEREAS, the Department of Treasury issued proposed regulations which allows an ALE to adopt the Look Back Measurement Method Safe Harbor to determine the status of an employee as full-time in accordance with the requirements of the ACA and Section 4980H; and

WHEREAS, Edwards-Knox Central School District intends to enact processes necessary to make a good faith effort to comply with the requirements of the ACA Shared Responsibility for Employers; now therefore be it

RESOLVED, the Edwards-Knox Central School District establishes the Standard Measurement, Standard Administrative, and Standard Stability Periods for current ongoing variable hour and/or seasonal employees as required by the ACA Shared Responsibility for Employers (Section 4980H) as follows:

- Standard Measurement Period: July 1<sup>st</sup> to June 30<sup>th</sup>
- Standard Administrative Period: July 1<sup>st</sup> to September 30<sup>th</sup>
- Standard Stability Period: October 1<sup>st</sup> to September 30<sup>th</sup>

RESOLVED, further, the Edwards-Knox Central School District establishes the Initial Measurement, Administrative, and Stability Periods for newly hired variable hour and/or seasonal employees as required by the ACA Shared Responsibility for Employers as follows:

Initial Measurement Period:	Initial 12 months of employment commencing on the date of hire.
Initial Administrative Period:	A period of 90 days beginning immediately after the Initial Measurement Period
Initial Stability Period:	A period of 12 months beginning immediately after the Initial Administrative period

RESOLVED, further, that Edwards-Knox Central School District Superintendent or Business Official is hereby directed to develop the procedures and/or policies and to take such action as necessary to comply with the ACA Shared Responsibility for Employers as summarized above in accordance with Edwards-Knox School District Policy, Federal Laws and Regulations, State Laws and Regulations, and the applicable provisions pertinent to collective bargaining agreements.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Tom O’Brien, seconded by Lynn Coller to approve the 2nd Read second reading and the adoption of Policy #7222 - Diploma or Credential Options for & Adopt Students with Disabilities, as presented.  
Policy  
7222

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Todd Wells to approve the 2nd Read second reading and the adoption of Policy #7220 - Graduation Options/Early & Adopt Graduation/Accelerated Programs, as presented.  
Policy  
#7220

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Penny Allen to approve the 2nd Read second reading and the adoption of Policy #5661 - Wellness, as presented.  
& Adopt  
Policy  
#5661

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Penny Allen, seconded by Tom O’Brien to amend the Amend adoption following resolution:  
BOCES  
Copier  
Equip. Lease

**WHEREAS**, the Board of Education of the Edwards-Knox Central School District desires to enter into a contract with St. Lawrence-Lewis BOCES for the purchase, acquisition and lease of copier equipment.

**WHEREAS**, the Board of Education believes that such agreement is in the best financial interest of the District because it is the cost effective means for instructional copying, scanning and printing; and

**WHEREAS**, the Board of Education has determined that such agreement is an ordinary contingent expenses.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Edwards-Knox Central School District approves the lease of two (2) photocopier/scanner/printer machines with St. Lawrence-Lewis BOCES in the amount of \$14,529.12 and authorizes the Superintendent to sign said contract.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Penny Allen to declare  
 Declare 62 audio cassettes as obsolete.  
 Obsolete  
 Audio Cassettes

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Penny Allen, seconded by Tom O'Brien to approve  
 Spec. Ed. the 2019-2020 Special Education Plan, as presented and on file in the CSE office.  
 Plan  
 2019-20

Ms. Woods noted a Staff Development Day scheduled in August that will focus on inclusion strategies to use in classrooms.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Bobbie Trudeau to approve  
 Elem the Elementary Handbook for the 2019-2020 school year, as presented and on file in  
 Hnbk. the Elementary School Office  
 2019-20

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Penny Allen to approve  
 Coach the Coaching Handbook for the 2019-2020 school year, as presented and on file in  
 Hnbk. the High School Office.  
 2019-20

Discussion was had regarding volunteer coaching requirements and the ability to offer reimbursement of some of the cost volunteers are required to pay. Coaching evaluations and expectations of both coaches and athletes were also discussed.

This motion was postponed for the next scheduled Board of Education Meeting.

Allen -	Coller -	Hotaling -	Kroniser -
D. LaPoint - Absent	O'Brien -	Trudeau -	Wells -
White - Absent			Motion Carried Not Carried

**The Superintendent, Principals, and Business Manager gave their reports.**

Ms. Woods noted that there are over 50 students attending the Extended Day Summer Program and 31 students attending the Town Summer Recreation Program. Mr. Coller asked if the pool was back up and running, Ms. Woods stated that the liner has been fixed and students and community members are able to enjoy the use of the pool again.

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Lynn Coller to enter into  
 Enter Exec. executive session at 7:45 p.m. for discussion of:  
 Session

- ☐ e. collective negotiations pursuant to article fourteen of the civil service law;
- ☐ f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion,

demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

- g. the preparation, grading or administration of examinations; and
- i. CSE/CPSE
- j. to discuss matters made exempt under federal law, the Family Educational Rights and Privacy Act (FERPA).

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

The Board reentered regular session at 9:36 p.m.

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Jennifer Hotaling, upon the recommendation of the Superintendent of Schools, to approve the appointment of Victoria Peabody and is hereby conditionally appointed to the position of School Counselor in the same tenure area for a probationary period of four (4) years, to commence September 1, 2019 and to end September 1, 2023. Eligibility for tenure at the end of the probationary period is dependent on Victoria Peabody receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite overall ratings in the final year. The prorated salary during the first year of this appointment will be paid at a Step 1 salary of \$44,502.00 effective September 1, 2019 and at a per diem base rate of \$222.51 for August 28, 2019 and August 29, 2019.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Bobbie Trudeau to appoint Paige Hewlett as the Girls' Modified Swim Coach for the 2019-2020 school year, as recommended by the Superintendent of Schools.

Girls'  
Swim Coach

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to approve the following additions to the 2019- 2020 substitute list:

Support Staff: Michelle Hatch (effective 6/26/19)  
Nanette Moore

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Abstain
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Penny Allen to approve and accept the resignation of Brittany Martin, with regret, from the position of 7-12 Business/Math Teacher, effective July 31, 2019.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to approve Benefits the Employee Benefits Agreement between the Edwards-Knox Central School Agrmt. District and the High School Principal and Elementary Principal for the 2019-2020 Princ. school year, as presented and on file in the District Office.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Tom O'Brien to approve Benefits the Employee Benefits Agreement between the Edwards-Knox Central School Agrmt. District and the Non-Union Employees for the 2019-2020 school year, as presented Non- and on file in the District Office. Union

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Penny Allen, seconded by Jennifer Hotaling to approve Benefits the Employee Benefits Agreement between the Edwards-Knox Central School Agrmt. District and the Chief Information Officer for the 2019-2020 school year, as presented CIO and on file in the district office.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to approve the CSE programs recommended by the CSE for students #2667, #2580, #2535, #1825, #2632, #2868, #2443, #2817 and #2226.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Jennifer Hotaling to CPSE approve the programs recommended by the CPSE for student #2774.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

ADJOURN: A motion was made by Lynn Coller, seconded by Bobbie Trudeau to adjourn the meeting at 9:45 p.m.

Allen - Yes	Coller - Yes	Hotaling -Yes	Kroniser - Yes
D. LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Absent			Motion Carried

Respectfully submitted,

Brandi Graham  
Board Clerk